

	<p>Department of Civil Aviation Standards and Safety Oversight Division</p> <p>Yangon International Airport Yangon 11021, MYANMAR Tel: 95 1 533 072</p>	<p>Advisory Circular</p> <p>DCA-AC-PEL-03</p> <p>28 September 2018</p>
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GRANT OF VALIDATION CERTIFICATE OR CONVERSION LICENCE TO FOREIGN AIRCRAFT MAINTENANCE ENGINEERS (AMEs)

1. PURPOSE

Nowadays Myanmar operator imported a number of new types of aircraft into Myanmar, for which adequate-manpower in terms of licensed aircraft maintenance engineers on the type of aircraft are not available in the country. To tide over this shortage of the personnel and till such time that the qualified personnel are available with the operators, some operators employ foreign engineers. These foreign engineers require validation certificates or conversion license issued by Department of Civil Aviation Myanmar (DCA) to certify Myanmar registered aircraft and perform duties assigned to him. These documents are granted by DCA after satisfying that the foreign engineers meet the necessary qualifications, skill, experience requirements. This AC describes the procedure for grant of validation certificates or conversion license to foreign aircraft maintenance engineers.

2. REFERENCES

Myanmar Civil Aviation Requirements MCAR Part 66.

3. GUIDANCE AND INFORMATION

3.1 Operators, who wish to use the services of foreign aircraft maintenance engineers, are required to fulfill the following minimum requirements.

- (a) Foreign engineers should be sponsored by the Myanmar operator for grant of validation certificate or conversion license for the license issued by ICAO contracting state.
- (b) The foreign engineer should possess a valid AME license with aircraft type rating conforming to ICAO standards or a basic license and company approval or authorization certificate (under FAR/EASA 145) or equivalent on the type of aircraft issued by the relevant competent Approved Organization.

- Note** - The operator shall ensure that their foreign engineer meets type Authorization requirements described in MCAR 145 before issuance of company approval or authorization. Myanmar DCA only validates or converts license issued by the relevant Aviation Authority.
- (c) The foreign engineer should have at least six year maintenance experience on the class of aircraft including at least one year working experience on maintenance of relevant aircraft type after the endorsement of aircraft type on his AME license / Company Approval or Authorization Certificate out of which at least three months should be recent experience on the relevant type in the preceding twelve months.
 - (d) The foreign engineer should be well conversant with the approved maintenance system of the Myanmar operator as given in the operator's Maintenance Control Manual. In this regard the Quality Manager should provide necessary briefing and training to the foreign engineer and give a certificate stating that the foreign engineer has been trained and is well conversant with the approved maintenance system. The foreign engineer should also be made familiar with the operator's organization structure, engineering management and the duties and responsibilities assigned to him.
 - (e) The foreign engineer should be fully aware of the contents of the schedules, which are required to be certified by him. The foreign engineer should be able to read, write and communicate with the English language. If the foreign engineer is required to certify major maintenance of aircraft, he should produce documentary evidence of his experience covering the major maintenance of the type of aircraft.
 - (f) The operators should ensure the validity of visa and passport of the foreign engineer at all times during the period specified in validation certificate.
 - (g) The foreign engineer shall be examined by the Operator. The regulation matters shall be examined by DCA.
 - (h) When the foreign engineers have well understanding on Myanmar Civil Aviation Regulation, the operator should approach Personnel Licensing Office for examination of Regulation to grant the validation certificate or conversion license. The examination will be conducted at Personnel Licensing Office of DCA Head Quarter.
 - (i) On successfully passed the examination, DCA may issue the validation certificate or conversion license to the foreign engineer, for a maximum period of one year. The validation certificate or conversion license is granted subject to the condition that he continues to be in the employment of the sponsoring organization, his license remains current and he is fit to exercise the privileges of the license. A sample of the validation certificate format is specified in Appendix to this AC.
 - (j) Certificate of validation or conversion license holder shall be subjected to relevant sub-parts of MCAR part 66 including, but not limited to 66.50, 66.65.

- (k) During the period of validation the Quality Assurance Manager (QAM) shall monitor the work performed by the foreign engineer and ensure that inspection and certification is carried out by the foreign engineer properly.

3.2 The owner of private category aircraft who wish to use the services of foreign aircraft maintenance engineers are required to fulfill the following minimum requirements.

- (a) Foreign Engineers should be sponsored by the Myanmar register aircraft owner.
- (b) The foreign engineer should possess a valid type rated AME license conforming to ICAO standards.
- (c) The foreign engineer should have at least four years maintenance experience on the class of aircraft including at least one year working experience on maintenance of relevant aircraft type after the endorsement of aircraft type on his AME license.
- (d) The foreign engineer should be able to read, write and communicate with the English language.
- (e) The sponsor owner should ensure the validity of visa and passport of the foreign engineer at all times during the period specified in validation certificate or conversion license.
- (f) The foreign engineer shall be examined on Air Legislation by DCA.
- (g) When the foreign engineer passed the Air Legislation, the DCA may issue the validation certificate or conversion license to the foreign engineer for a maximum period of one year.

3.3 Renewal of Validation Certificate or Conversion License.

- (a) For renewal of validation certificate or conversion license the foreign engineer shall submit that certificate or license to DCA minimum 15 days prior to the end of validity.
- (b) The recent experience of three months in the preceding twelve months shall be ensured.
- (c) The foreign engineer should continue to hold valid visa and passport.

4. Although conversion license procedure has been developed, up to now Myanmar didn't issue the conversion license to foreign AMEs.

Appendix to AC-PEL-03

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**REPUBLIC OF THE UNION OF MYANMAR
DEPART OF CIVIL AVIATION
CERTIFICATE OF VALIDATION OF AIRCRAFT
MAINTENANCE ENGINEER LICENCE**

1. STATUS OF THIS CERTIFICATE

This certificate forms part of
.....licence No.....
ofand must always be carried
with the licence.

2. VALIDITY

This certificate validates for the periods stated in Para 5, the
privileges of category of that
licence in respect of
.....registered in the
Republic of the Union of Myanmar.

3. This Certificate of Validation is issued under the provisions
of Rule 45 of The Union of Myanmar Aircraft Rules.

4. CERTIFICATE

I, the under signed, duly authorized for this purpose by the
President of Republic of the Union of Myanmar, hereby certify the
facts stated in paragraph 1,2 & 3 of this certificate.

Signature.....
(For Director General of Civil Aviation, Myanmar)

Date and Stamp



5. PERIOD OF VALIDITY.

1 FROM	2 TO	3 SIGNATURE, DATE AND STAMP

Director General
Department of Civil Aviation